

SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York 14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York 14108

CHECKLIST FOR BUILDING PERMIT

- _____ Permit application
- _____ Insurance from contractor: Liability, Disability, Workers Compensation Or if Homeowner is doing the work , CE 200 and homeowners Insurance
- _____ Copy of survey with plot plan (A DRAWING OF PROPERTY WITH LOCATION OF PROJECT)
- _____ (2 SETS) of Stamped Drawings (OR DRAWINGS OF PROJECT WITH ALL DIMENSIONS)
- _____ Residential or Commercial Checklist (See Architect)
- _____ Energy Code ' Rezcheck' (See Architect)
- _____ New Home's , Soil Bearing Test , Septic Approval .
- _____ Sewer or Water hook up. (See Permit Application)
- _____ Estimated cost of Project For Application Fee (See Permit Application)

(PLEASE HAVE ALL PAPER WORK BEFORE TURNING IN APPLICATION)

ONCE THE INSPECTOR LOOKS AT YOUR PAPERWORK, HE WILL LET YOU KNOW IF YOU NEED TO GO BEFORE THE PLANNING OR ZONING BOARD.